

Budget for [Insert name of unit]

Number of Girls in the unit	
Cost Per Year	£
Rent	
Heat, light and other utilities (if separate)	
Equipment storage	
Equipment insurance	
Programme resources UMA's	
Programme resources Skills builders	
Programme resources other (eg country/region)	
Programme books for girls	
Badges	
Materials/consumables	
Trips/events/outings (unless budgeted separately)	
Leader Uniform	
Leader Training	
Leader Mileage/Travel	
Communication expenses (eg postage/phone cost)	
Contingency (<i>remember it's best practice to have 3-6 months running costs</i>)	
Total cost (<i>all costs above added together</i>)	
Annual subscription cost last year per person	
Budgeted cost per girl (<i>total cost divided by number of girls</i>)	
Suggested Subs per girl per year	
Suggested unit subscription fee per girl per term (3 times a year)	
Suggested unit subscription fee per girl per week	

Put the number of girls in your unit in this box.

Input your expenditures in these boxes.

Add up all of your total expenditures here.

Use your last year's annual subscription cost as a guide, and write it in this box. We recommend adding on £1 to £3 to allow for any inflation.

Divide your 'total cost' by the number of girls in your unit.

This is your total annual subscription cost (including those extra £'s you've added on), plus the budgeted cost per girl

This is your total suggested unit subscription fee divided by 3 (the number of school terms in a year).

This is your total suggested unit subscription fee divided by the number of weeks your unit meets.

Please note - this budget does not include income from gift aid, fundraising donations or grants because these are typically one-off events, and a unit shouldn't be relying on these as their source of income.